

## JEROME MUNICIPAL COURT

PO BOX 335 - 600 Clark Street

Jerome, Arizona 86331

Phone: 928-649-3250 Fax: 928-634-5462

Hours: Tue, Wed, Thu 8:30am – 4:00pm

Website: Jerome Municipal Court

Payments: jeromepayments.com

Effective 01/07/2016

### IMPORTANT READ THIS FIRST

You have received a traffic citation and this document will explain your options. **Please read this document thoroughly.** The Cited person **MUST** contact the court in person or, if eligible, complete the options below, **and mail to the Court prior to the date and time** indicated on your traffic complaint. This is NOT a “hearing date” **Call the Court** for clarification and for further information.

**NOTE: If you are under 18 years of age you MUST appear in person at the Court with a parent.**

In the VIOLATIONS BOX on your citation, the charge will be listed as either civil traffic, criminal traffic, criminal, or petty offense. If the charge is **criminal traffic or criminal, you MUST appear in court on your court date and time.**

**NO phone calls** will be accepted on criminal charges. If the charge is listed as **civil traffic**, your options will be detailed within this document. You may choose one of four options.

**Option 1 – Pay your Fine.**

**Option 2 – Attend Defensive Driving School.**

**Option 3 – Request a Hearing**

**Option 4 – Request a Hearing in Absentia**

### **Option 1 – A; PAY FINE ONLINE:**

You may pay your fine online. You **MUST** have your **citation** in front of you. Payment is pending Court approval. Payments made during non-business hours will be processed on the next court business day. Read your return email to confirm payment is complete. Pay by credit card online at **jeromepayments.com** or call **1-844-546-9371** (MasterCard, VISA, Discover, Amex)

**NOTICE** there is a 5% charge to use credit cards

### **B; PAY FINE IN PERSON AT THE COURT:**

You may appear at the Jerome Municipal Court in person. The Court is located at 600 Clark Street, 3<sup>rd</sup> Floor, Jerome, Arizona. Court hours are Tuesday, Wednesday, Thursday, 8:30am-4:00pm, except holidays. Payments are accepted by cash, check, money order or credit card. **NOTE: MUST PROVIDE EXACT CHANGE.**

**NOTICE** there is a 5% charge to use credit cards

**NOTE: If you are under 18 years of age you MUST appear in person at the Court with a parent.**

### **C; PAY FINE BY MAIL:**

Waive your right to a hearing, enter a plea of responsible and pay the fine. If paying by mail this form **must be received by the court** with your payment on or before your appearance date. We suggest allowing at least 5 days for mailed payment.

**READ AND SIGN** the following statement: I hereby waive my right to a hearing and enter a plea of responsible for the charges listed on the citation:

Signature

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**NOTE: If you are under 18 years of age you MUST appear in person at the Court with a parent.**

Write the citation number below:

Enter the Charge(s) from your citation and fine amount on the citation or see fine schedule on the back page. Enter below.

**NOTICE: If your court date has passed, add the \$70 Default Fee and the \$20 Time Payment Fee.** Pay the Grand Total amount under the Fine Amount Column.

**Do not send cash in the mail. THIS FORM MUST be returned to the court with payment.**

	FINE AMOUNT
<b>Mandatory \$27 Court Enhancement Fee</b>	<b>\$ <u>27.00</u></b>
Charge A _____	\$ _____
Charge B _____	\$ _____
Charge C _____	\$ _____
Charge D _____	\$ _____
Charge E _____	\$ _____
\$20 Time Payment Fee, if applicable	\$ _____
\$70 Default Fee, if applicable	\$ _____
<b>GRAND TOTAL</b>	<b>\$ _____</b>

**How to pay:** ☐ Check, ☐ Money Order, or ☐ Cashier's Check made payable to Jerome Municipal Court

Place this form with your payment, along with a copy of your complaint in an envelope, stamp and **mail to Jerome Municipal Court, PO Box 335, Jerome, AZ 86331.**

If you want a return receipt include a self-addressed and an appropriately stamped envelope.

### **D; To Request Time Payments:**

You **MUST** contact the court in writing via in person or mail. **NO EXCEPTIONS**, 1 week prior to your appearance date. There is a mandatory \$20.00 time payment fee. Failure to contact the court in writing on or before your appearance date will result in a default status and fee. **NOTE: If you are under 18 years old you MUST appear in person at the Court with a parent.** You may appear in person at the Court or download forms on the website and mail them to the Court **PRIOR** to your appearance date. **Call the Court immediately for further Instructions.**

**ALL PAYMENTS MUST BE RECEIVED BY THE DUE DATE. FAILURE TO DO SO MAY RESULT IN THE ISSUANCE OF A DEFAULT JUDGMENT (\$70.00 DEFAULT FEE and THE LATE FEE OF \$20.00), POSSIBLE DRIVER LICENSE SUSPENSION WITH ADDITIONAL MONETARY PENALTIES BEING IMPOSED.**

**NOTICE** there is a 5% charge to use credit cards

Be sure to **add the \$27.00 Court Fee** to the total fine amount of charges.

## Option 2 – Attend Defensive Driving School (DDS)

Call the Court immediately for an extension and approval. **If your charge and you are eligible and choose to attend a defensive driving school to remove points from your license, you must complete the class seven days prior to your appearance or extension date.**

Violations **bolded and underlined** in the Fine Schedule on this form are eligible for Defensive Driving School only. Town Code violations are not eligible.

### For More Information:

<http://www.azdrive.com>

**888-334-5565**

## Option 3 – Request a Hearing

Call the Court at least 1 week prior to your appearance date for further instructions. Or visit the Jerome Municipal Court Website. **You MUST post a bond equivalent to the total amount of your citation. The purpose of the hearing is to contest the charge(s), NOT to admit them and request a reduced fine.**

**If you are under 18 years of age you MUST contact Court prior to request. All appearances at the court the juvenile must be accompanied by parent or guardian.**

## Option 4 - Request Hearing In Absentia

**IF YOU LIVE OUTSIDE THE STATE OF ARIZONA OR HAVE A SUBSTANTIAL**

**HARDSHIP** which prevents you from physically attending a hearing AND you wish to plead not responsible for the violation(s), you may qualify for a Hearing in Absentia pursuant to Rule 10 Civil Traffic Rules. This will allow you to file a written declaration of the facts surrounding the violation rather than appear in person at a hearing. **You MUST post a bond equivalent to the total amount of your citation. The written request for a Hearing in Absentia must be received prior to your appearance date. Telephonic proceedings are not an option at this time.**

Call the Court for further instructions. Or visit the Jerome Municipal Court Website. **The purpose of the hearing is to contest the charge(s), NOT to admit them and request a reduced fine.**

### ARIZONA REVISED STATUTES (ARS) BOLDED eligible for DDS

<b>28-448</b>	\$120.00
<b><u>28-644</u></b>	\$178.00

**28-701A** FTC speed to avoid collision..\$180.00

**28-701A, 28-702.04B, 28-701.01C**  
**without accident:**

1-10 mph over limit	\$130.00
11-15 mph over limit	\$180.00
16-20 mph over limit	\$280.00
21-25 mph over limit	\$380.00
<b><u>26+ mph over limit</u></b>	\$493.00

<b><u>28-727</u></b>	\$180.00
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<b><u>28-891</u></b>	\$120.00
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28-907	\$127.00
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28-909	\$54.00
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28-955	\$218.00**
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28-2153A, B	\$127.00**
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28-2158C	\$127.00**
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28-2532	\$584.00**
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28-2266C	\$120.00
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28-3151	\$127.00**
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28-3169A	\$127.00
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28-3475	\$180.00
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28-4135.....	see panel on Left
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28-4139	\$493.00
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\*\* May be a reduction with proof, call Court for further information. Contact the Court for all other charges not listed here.

### Town Code Violations

Not Eligible For DDS (No MVD Points Assessed)

#### Section 10-1-13

Noise	\$128.00
Excessive Noise	\$228.00

#### Section 12-1-2D

Speed 1-10	\$198.00
Speed 11-15	\$248.00
Speed 16-20	\$348.00
Oversize Truck	\$280.00
Passing / wrong way / stop sign	\$180.00

## Warnings

\*If you plead to or are found responsible for violating ARS§ 28-645.A3 (A) or ARS§28-647.1, State law requires completion of Traffic Survival School. This is different from Defensive Driving School. MVD administers the program and will provide notification to you regarding your required attendance.

***Failure to appear, complete the defensive driving class or to respond to the court may result in the entry of a default judgment, and/or your driver license suspension, and additional monetary penalties.***

**NO INSURANCE CITATIONS** ARS Sec. 28-4135 (a), (b) or (c) Effective 09-30-09

1st Conviction - \$955.00 fine, and 3 month suspension of driver's privilege, vehicle registration and plates  
2nd Conviction - \$1,415.00 fine, and 6 month suspension of driver's privilege, vehicle registration and plates  
3rd Conviction - \$1,875.00 fine, and 1 year suspension of driver's privilege, vehicle registration and plates